

# Bylaws of The Classie Lassies Girls Softball League

UPDATED December 3rd, 2025

Bylaws of The Classie Lassies, INC

## ARTICLE I

### **NAME**

The name of this organization shall be The Classie Lassies, Inc. (referred to herein as The League)

A. The Classie Lassies, Inc. shall not be for profit

B. Executive Board and Board of Directors (referred to herein as Board)

C. Members refer to registered players, parents, guardians, managers, assistant coaches, volunteers.

## ARTICLE II

### **OBJECTIVE**

The mission of Classie Lassies is to mold our players into great athletes and well rounded, successful young women. The fundamentals we teach the girls on the field will extend into their daily lives and

the success we achieve from hard work and adversity will teach life lessons that extend far beyond the diamond. Our goal is that girls will come away with sportsmanship, integrity, confidence,

character, and respect for self and others that will lay the foundation to becoming young adult leaders and valuable members of society.

The Board and Members will achieve this by implementing programs that educate and motivate the players while encouraging teamwork, community involvement, good sportsmanship, and most importantly fun through softball. Our goal is to promote a positive and fun environment that develops a passion for softball, but to also recognize that winning is secondary to developing character, integrity, and respect that will stay with the girls as they become role models for others in their community.

## ARTICLE III

### MEMBERSHIP

All Board of Directors and Members are required to follow the Classie Lassies code of conduct while playing under the Classie Lassies name. Should a member fail to adhere to the Code of Conduct or follow the By-laws of Classie Lassies, penalties up to and including termination of membership may be brought against said member. (See Article IIX section 1 termination of membership). The Board has the right to deny any membership with just cause.

#### Section 1. Player Membership

Player Membership shall be open to youth female participants who meet the age eligibility requirements established by the League.

- **Eligibility:** Player membership shall be open to female youth, between the ages of **4 and 18 years**, as of **January 1st of the current calendar year**. Travel ball will follow USA age guidelines. Recreational ball will follow league guidelines.
- **Registration:** Membership shall be granted upon completion of all required registration forms, submission of proof of age via birth certificate, and payment of applicable fees, unless waived or reduced due to financial hardship as determined by the Executive Board.
- **Compliance:** All player members and their legal guardians must agree to abide by the League's Bylaws, Code of Conduct, and Safety Policies.

- **Inclusivity:** The League is committed to providing a safe and inclusive environment for all participants. Discrimination based on race, color, religion, national origin, disability will not be tolerated.

Player eligibility shall be granted upon completion of all necessary paperwork and documentation, as determined by the Board of Directors.

## **Section 2. Adult Membership**

Adult membership is open to individuals aged 18 and older who are involved in the league as team parents, sponsors, spectators, or volunteers.

### **a. Team Parents**

Membership for “team parent” is granted upon completion of all required documentation as determined by the Board of Directors. This membership remains valid as long as the parent has a child actively registered in CLGSL.

### **b. League Sponsors**

Sponsor membership is granted upon submission of a completed application and subsequent approval by the Board of Directors.

### **c. Spectators**

Spectators are not covered under subsections (a) or (b). Their membership is granted solely at the discretion of the Board of Directors and may be revoked in accordance with the TCLI Code of Conduct.

### **d. Volunteers**

Volunteers who do not fall under the categories listed in subsections (a), (b), or (c) may be granted membership at the sole discretion of the Board of Directors. This membership is also subject to revocation as outlined in the TCLI Code of Conduct.

## **ARTICLE IV**

### **BOARD OF DIRECTORS, ELECTION AND TERM OF OFFICERS**

The management of the property and affairs of the league shall be vested in the Board of Directors. The number of Directors shall consist of not less than five (5) and not more than

twenty-one (21). The persons whose signatures are affixed below shall act as Directors until the election of their successors.

### **Section 1**

The Executive Board of The league shall be President, First Vice-President, Second Vice-President, Treasurer, and Secretary. The remainder shall constitute the Board of Directors. Board Members refer to both the Executive Board and Board of Directors.

### **Section 2**

The Executive Board and the Board of Directors shall be elected at the Fall Semi- Annual Meeting. The Executive Board shall be chosen every even numbered year starting in 2014. The Board of Directors shall be voted every odd numbered year starting in 2015. The term of office for Executive Board and Board of Directors is two (2) years.

### **Section 3**

Board Members must attend a minimum of 50% of the Board meetings and actively participate to be considered in good standing, at the board's discretion. Members who are not in good standing may be removed from their position by a majority of the Board. Board Members undergoing a temporary hardship (medical, family etc.) can request a temporary leave of absence or request permission to be excused for certain duties that present the hardship.

### **Section 4**

In the event that a position was not elected at the annual meeting or that an officer cannot fulfill their term, a replacement may be elected by a majority vote by the Board members.

### **Section 5**

Vacancies shall be filled by individuals who have been actively involved in the softball program as a member for at least one season prior to seeking a position on the Board. The Board shall consider those members who have been active participants in TCLI such as team parent, managers, and volunteers.

### **Section 6**

Any member desiring to resign shall submit their resignation in writing to the Secretary, who shall present it to the Board for action. A member who has been sanctioned by Classie Lassies, placed on probation or having been issued a suspension, shall not be allowed to serve on the Board for a period

of not less than two (2) years. An elected or appointed member of the Board may be removed with cause by a majority vote or quorum of the Board.

## **Section 7**

The Board, by resolution adopted by a majority of the entire Board, may designate or appoint from among its members, a president, one or more vice presidents, a secretary, a treasurer and such other officers as it may determine, who shall have such duties, powers, and functions as hereinafter provided. All officers shall serve at the pleasure of the Board.

## **Section 8**

Any two or more offices may be held by the same person, except the offices of the president and secretary. However, such person shall only have one vote.

## **Section 9**

### **Conflict of Interest**

#### **1. Purpose**

The purpose of this Conflict-of-Interest Policy is to protect the integrity and credibility of the Classie Lassies Girls Softball League (“the League”) and its decision-making processes by ensuring that all Board members act in the best interests of the League and avoid any actual or perceived conflicts between personal interests and their duties as Board members.

#### **2. Definition**

A conflict of interest arises when a Board member’s personal, professional, or financial interests interfere or appear to interfere with the interests of the League. This includes situations where a Board member, or a member of their immediate family, may benefit personally from decisions made by the Board.

#### **3. Disclosure**

Board members must disclose any actual or potential conflicts of interest to the Board as soon as they arise. This includes, but is not limited to:

- Financial interests in vendors, contractors, or organizations doing business with the League.
- Employment or volunteer relationships that may influence decision-making.
- Family/Personal relationships that may result in preferential treatment.

#### **4. Recusal**

Any Board member with a conflict of interest must abstain from voting on matters

related to the conflict and may be asked to leave the meeting during discussions of the matter. The minutes of the meeting shall reflect the disclosure and the recusal.

#### **5. Violations**

If the Board has reasonable cause to believe a member has failed to disclose an actual or potential conflict of interest, it shall inform the member and allow an opportunity to explain. If the Board determines a violation has occurred, it may take appropriate disciplinary action, including removal from the Board.

## **ARTICLE V**

### **Duties of Executive Board and Board of Directors**

#### **Section 1**

The President shall have the general management of the Board of Directors of the TCLI. The President shall see that all policies, orders and resolutions of the Board are carried into effect. The President has the ability to sign all checks drawn against the funds of TCLI. Appoint all standing committees and all special committees, subject to the approval of the Board of Directors. Preside at all meetings.

#### **Section 2**

Vice president shall have, in the absence of the president, all the powers and functions of the president. The vice president shall perform such other duties as the Board shall prescribe.

#### **Section 3**

Treasurer shall have the care and custody of all the funds and securities of the corporation and shall deposit said funds in the name of the corporation in such bank or trust company as the directors may elect; (s)he shall, when duly authorized by the Board, sign and execute all contracts in the name of

the corporation, when countersigned by the president; (s)he shall also sign all check, drafts, notes, and orders for payment of money, which shall be duly authorized by the Board; (s)he shall at all reasonable times exhibit the books and accounts to the Board when requested. At the end of each corporate year, (s)he shall have an audit of the

accounts of the corporation made by a committee appointed by the President and shall present such audit in writing at the annual report setting forth in full the financial conditions of the corporation.

#### **Section 4**

Secretary shall keep minutes of the Board of Directors' meetings and the annual meeting of members. (S)he shall have the custody of the seal of the corporation. (S)he shall attend to the giving and serving of all notices of the corporation and shall have charge or such books and paper as the Board of directors may direct; (s)he shall attend to such correspondence as may be assigned to them; and perform all duties incidental to the office.

#### **Section 5**

Only Board members shall be entitled to vote at any meetings of the league. In no case shall a Member of the Board of Directors be given more than one voting privilege, regardless of the number of positions held. All matters of policy concerning the Classie Lassies Girls Softball League shall be decided by a vote of the Board.

## **ARTICLE VI**

### **Meetings**

#### **Section 1**

The annual meeting of all league members shall be held in October of each year. The purpose of the meeting shall be electing position changes to the Board of Directors, adding new members to the current Board, and to give the members an opportunity to engage with the Board. This meeting will also serve as an informational session discussing current and future events for the organization. A notice of each meeting shall be made known to the membership at least seven (7) days in advance thereof, setting forth the time, place, and purpose of the meeting. Notice shall be by any of the following not limited to: mail, e-mail, social media or any other means pursuant to a single notice given.

#### **Section 2**

Regular monthly meetings of the Board shall be held on the first Wednesday of the month, or as determined by the board at a time and place determined by the majority of the board.

Virtual meetings are permitted on a case to case basis; or under extenuating circumstances i/e weather, natural disasters or work schedules.

### **Section 3**

Special meetings may be called by majority of the Board. Three days' notice shall be given to the remaining members to ensure attendance.

### **Section 4**

A majority of the members of the Board shall be required for a quorum.

### **Section 5**

In the event of an imminent need of the league, a vote using a communication app (WhatsApp) can be made with majority vote as if meeting was in person.

## **ARTICLE VII**

### **Financial Policy**

#### **Section 1**

The Board shall decide all matters pertaining to the finances of TCLI. It shall be general policy to place all income in a common treasury, directing expenditures of same in such a manner.

#### **Section 2**

No expenditure or association commitment over three hundred (\$300.00) dollars will be made without prior Board approval.

#### **Section 3**

In the event of an imminent need of the league, a vote using a communication app (ex whatsapp) can be made with majority vote as if meeting was in person.

#### **Section 4**

A financial report, including the concession stand report, of all monies shall be submitted at every Board meeting.

### **Section 5**

Travel team manager accounts, for first year managers, is the responsibility of the Treasurer to manage. Second season Board approved travel team manager finances are managed by the team Manager, with Treasurer access and transparency. All travel ball managers will provide a detailed spreadsheet with documented expenses (both income and expenses) to the treasurer on January 1<sup>st</sup> and August 1<sup>st</sup> of every year.

## **ARTICLE VIII**

### **Insurance**

#### **Section 1**

Group type accident insurance obtained by and in the name of the League shall cover each participant in league play or practice session.

#### **Section 2**

All Travel Team players of the league should also be insured individually under their respective team with each tournament association. This is the responsibility of the travel team Manager.

## **ARTICLE IX**

### **League Fees and Dues**

#### **Section 1**

All teams will be assigned a team sponsor per year. This fee may come from any firm, company, organization or one or more individuals. This fee is to be determined by the Board. All sponsors will be subject to approval by the Board.

## **Section 2**

Registered players shall contribute a fee designated by the Board which is to be used to pay for the cost to operate the league. This fee is to be set by the Board and can be increased by a majority vote of the Board.

## **Section 3**

If a player is unable to contribute the fee due to financial hardship and, at the discretion of the Executive Board, such fee may be reduced or waived. Such instances will be made on a case-by-case basis.

## **Section 4**

A sliding scale fee structure may be used in the event a family has multiple players.

# ARTICLE X

## **Managers and Assistants**

### **Section 1**

Managers and assistants of Classie Lassies shall be voted on and approved by the Board.

Applicants shall be subject to a background check. All managers and assistants must complete SafeSport and ACE as required by USA Softball or no access will be granted to field.

### **League Policy on SafeSport and ACE Certification**

#### **Purpose:**

To ensure the safety and well-being of all participants in accordance with **USA Softball standards**, our league requires all team managers and assistant coaches to complete mandatory training and certification prior to engaging in any league activities.

#### **Policy:**

- **SafeSport Training and ACE Certification are required for all managers and assistant coaches.**
- Proof of completion must be submitted during the registration process or prior to the start of the season.
- Individuals who have not completed both certifications will **not be granted access to league fields, practices, or games.**
- Compliance will be verified through the USA Softball portal or by submission of official documentation.

**Enforcement:**

- Rosters will be reviewed before field access is granted.
- Non-compliant individuals will be removed from team activities until requirements are met.

**Deadline:**

All certifications must be completed and verified **before the first scheduled practice or game.**

**Resources:**

- USA Softball ACE Certification
- SafeSport Training

Background checks will be performed periodically for managers and coaches to ensure the safety of our members.

**Section 2**

Each team should have one (1) manager and at minimum one (1) no more than 3 assistants. They shall be responsible for their team's conduct on and/or off the field.

**Section 3**

Each manager and assistant shall always conduct himself/herself in such a manner as to be a credit to this league.

**Section 4**

Any manager or assistant is subject to Appendix A – Code of Conduct. In addition, if any manager or assistant is ejected from a game, their actions are so egregious, and/or their

conduct is not specifically listed in the Code of Conduct, their actions may be brought before the Executive Board.

Such manager or assistant, in addition to the penalties assigned in the Code of Conduct, may be subject to additional disciplinary action up to and including dismissal. The manager or assistant will be given at least 24 hours advance notice of the meeting at which time a decision will be made with

or without his/her presence. Any manager or assistant who has been issued a suspension or placed on probation shall not be allowed to manage or coach until proof of the suspension has been lifted.

## ARTICLE XI

### **Participation and Membership**

#### **Section 1**

Participation in this association shall be in accordance with USA softball rules and shall be governed by the league.

#### **Section 2**

Membership may be terminated by resignation of the individual.

#### **Section 3**

The Executive Board, by majority vote at any duly constituted meeting, with a quorum attending, shall have the authority to discipline, including suspension or termination, the membership of any member of any class when the conduct of such member is considered detrimental to the best interests of TCLI and/or any regional or national organization to which TCLI participates.

#### **Section 4**

The members involved should be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges. If the member involved is a player member, their parents or legal guardian will also be informed of the charges and given an opportunity to appear at the meeting.

## ARTICLE XII

### **Application and Player Placement**

#### **Section 1**

All applications must be received by the date determined by the Board for the spring league and before start of play for the fall league. Any registrations received after said deadline shall be subject to a late fee in addition to the standard registration fee. Such late fee shall be decided by the Board.

#### **Section 2**

Classie Lassies reserve the right to request a birth certificate with their application showing the date of birth. Once your certificate is on file; there will be no need to resubmit it annually.

#### **Section 3**

No player can participate in any practice session until her application has been received by a member of the Board.

#### **Section 4**

Applicants will be placed on a team having players of the same age level.

#### **Section 5**

**Player drafts will be outlined in their respective Bylaws**

## ARTICLE XIII

### **Leagues and Teams**

#### **Section 1**

## **Team Selection**

It shall be the duty of the league's Board of Directors or its designated committee to annually review selection process. The selection process shall be subject to the review and approval of the Board of Directors and the voting membership.

A. Player must be five (5) years of age by January 1st of the following calendar year of the season being played.

B. Players wishing to play up an age group shall be permitted at the discretion of the President.

C. Players may not play down an age division.

## **Section 2**

Playing age is defined as the age of a player as of January 1st of the current year.

# **ARTICLE XIV**

## **Code of Conduct**

### **Section 1**

The Code of Conduct Standards are for Members (Managers, Coaches, Players) and Spectators regardless of the game location while playing under the Classie Lassies name.

A. Members and spectators should not use any type of profanity or other abusive language towards teammates, leagues or opposing managers, coaches, players, members, umpires, and spectators.

B. Members and spectators should demonstrate control over their emotions and refrain from any form of physical abuse to any facilities and playing equipment (e.g., field, bats, and helmets).

C. Members and spectators should not exhibit any type of behavior which reflects unfavorably on the league and individual teams (e.g., poor sportsmanship, cheating, defiance, disrespect of persons/property, negative comments verbally or in any written form, via social media, e-mail, etc.).

D. Members should not use tobacco products while on Classie Lassies premises; this includes vapes.

E. If a member and or spectator is found to be belligerent, under the influence of alcohol or illegal drug, they will be asked to leave the premises.

F. None service animals of any type are not permitted on Classie Lassies property.

## **Section 2**

Any violation of the Code of Conduct will result in the following actions from a warning to suspension or removal from the league. This will depend on the severity of the violation as determined by the Board.

If the involved offender refuses to accept the above consequences during a game (both home and away). The game will be placed on hold until (s)he vacates the premises. If the involved offender refuses to vacate, they will then be removed from the property by the proper authority.

## **Amendments**

The League By-Laws may be amended, revised, or otherwise changed by majority of the Board voting on such proposed change. Proposed amendments to the League By-Laws must be read at a regular or special meeting of the Board and read and voted on at a subsequent meeting of the Board, adequate and proper notice having been given to the Board prior to the date on which the vote is taken. A written copy of the proposed amendment shall be furnished to every eligible voter at the meeting at which the vote is taken.

- A. Recreational League bylaws may be amended, revised, or otherwise changed by majority of the Board voting on such proposed change. There will be no need for a specialized meeting and/or multi-event vote when making these changes.
- B. Travel League bylaws may be amended, revised, or otherwise changed by the Travel Director and brought to the Board, a majority of the Board vote on such proposed change. There will be no need for a specialized meeting and/or multi-event vote when making these changes.

President\_\_\_\_\_

Vice President\_\_\_\_\_

2nd Vice President\_\_\_\_\_

Secretary\_\_\_\_\_

Treasurer\_\_\_\_\_

Board Member\_\_\_\_\_

Board Member\_\_\_\_\_

Board Member\_\_\_\_\_

Board Member\_\_\_\_\_

Board Member\_\_\_\_\_

Board Member\_\_\_\_\_